

# Application for

MILTON AND CYNTHIA FRIEDMAN INTERNSHIPS IN WASHINGTON, D.C.

**Due: Friday, February 24, 2017**

**FRIEDMAN:** Please submit your application electronically to Katie Slater, Business Manager, Institute for Politics and Strategy, [kas5243@andrew.cmu.edu](mailto:kas5243@andrew.cmu.edu). Applications will be accepted until midnight on February 24, 2017.

NOTE ON COMPLETING THIS APPLICATION: Please use Adobe Acrobat to complete this fillable form.

## STUDENT INFORMATION

Name \_\_\_\_\_ Email address \_\_\_\_\_

Major: Primary \_\_\_\_\_

Secondary \_\_\_\_\_

Minor \_\_\_\_\_ Current Class \_\_\_\_\_

Cell Phone# \_\_\_\_\_

**Please note: If you are applying for multiple internships, include the descriptive information outlined below for each one.**

## INTERNSHIP INFORMATION

Proposed          Finalized

Agency/CompanyName \_\_\_\_\_

Name of Supervisor \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone Number \_\_\_\_\_ FAX Number \_\_\_\_\_

*Please attach the following to this application:*

- A resume
- A one- to two-page explanation of the internship and its importance to you. Please include the following information:
  1. What is the nature of the organization where you expect to intern? Is it a nonprofit or for-profit? What is its overall mission?
  2. What is the nature of the work that you expect to do at the internship?
  3. How does the internship fit in with your educational program at Carnegie Mellon and how will it help you meet your career goals?
- A statement of financial considerations – anticipated expenses and the financial implications of the internship on your overall support for the upcoming academic year. Please include the following information:
  1. What, if any, funding is provided by the organization? How much? Is Housing provided? Can you reside at home?
  2. What other financial resources can you draw upon?
  3. Have you received any internship grant support before from the university?
  4. What is the level of your financial need? Have you worked during past summers? Do you work during the school year? Do you have other siblings in college?